

ACADEMIC REQUIREMENTS & CLASS SEARCH/REGISTRATION

What is an Academic Requirements Report?

Academic Requirements (AR) is an interactive report available via Towson Online Services (PeopleSoft) that assesses student progress toward graduation for the following:

- University undergraduate degree requirements
- Minimum 120 units overall
- Minimum 2.00 cumulative GPA
- Minimum of 32 upper-level (300-400) credits
- Maximum of 13 credits of graded PS (Pass) classes
- Core curriculum requirements
- Major Requirements
- Minor Requirements (if applicable)

ACCESSING & READING YOUR ACADEMIC REQUIREMENTS REPORT

Your Academic Requirements report can be accessed via MyTU
(<https://mytu.towson.edu/mytu/home>).

From MyTU, click on “Towson Online Services/PeopleSoft”

Then click on “Student and Faculty Dashboard”

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Towson Online
Services / PeopleSoft

2

Student & Faculty Dashboard



3 Select “Academic Requirements”

In your Academic Requirements Report, you can find information on your Undergraduate Degree requirements like Core classes, as well as your credit count.

If sections of your report are closed, it means that requirement has been met.

If the section is open, like this, it means the requirement has not been met.

▶ Core (1) Towson Seminar **Closed**

▶ Core (2) English Composition

▼ Core (9) Advanced Writing Seminar

Not Satisfied: Core (9) Advanced Writing Seminar (G1673)

A grade equivalent of “C” or higher is required.

Open

TU TOWSON
UNIVERSITY.

Dashboard

Grade Roster

Class Information

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What-If Advising Report

Grades

Course History

View Unofficial Transcript

Request Official Transcript

Apply for/View Graduation

Transfer Credit

Test Scores

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▼ Courses In Progress & Incompletes

The Academic Requirements (AR) report assumes successful completion of all ungraded courses, including courses marked as Incomplete ("I") and In-Progress ("IP"). These courses are displayed in the following list.

WARNING: ALL PRIOR TERM INCOMPLETE, IN-PROGRESS, AND UNGRADED COURSES MUST BE GRADED BEFORE A DEGREE WILL BE POSTED.

Please note that an "I" will convert to an F grade after 180 days.

▼ Courses In Progress & Incompletes

Due to system constraints, in-progress third (or subsequent) repeat attempts will not display in the Academic Requirements (AR) report. Once the course is completed, the higher-graded attempt will be displayed in the report and the lower-graded attempt will be excluded from calculation. (G2464)

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The following courses were used to satisfy this requirement:

▼ 120 Units

Not Satisfied: All students must complete a minimum total of 120 units to be eligible for graduation. (G28)

▼ 120 Units

Not Satisfied: Completion of 120 units.

Please note: Coursework listed as taken toward the 120 unit requirement includes both completed and in-progress courses. Due to system constraints, in-progress third (or subsequent) repeat attempts will not display in the Academic Requirements (AR) report. Once the course is completed, the higher-graded attempt will be displayed in the report and the lower-graded attempt will be excluded from calculation.

- Units: 120.00 required, 96.00 taken, 24.00 needed

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▼ 32 Upper-Level Units

Not Satisfied: All students must complete a minimum total of 32 upper-level (300 level and above) units to be eligible for graduation. These upper-level units include any coursework completed toward the major, Core requirements, or electives.

Please note: Coursework listed as taken toward the 32 upper-level unit requirement includes both completed and in-progress courses. (G27)

▼ 32 Upper-Level Units

Not Satisfied: Completion of 32 units at the 300 level or above.

- Units: 32.00 required, 31.00 taken, 1.00 needed

3

Academic Requirements Report contain a lot of information.

First, you will see the courses that you are currently enrolled in

Second, you see the number of credits you have completed out of the 120 credits required to graduate

Third, you see the number of upper-level (300-400 level) classes you have completed out of the 32 credits required.

► Core (1) Towson Seminar

► Core (2) English Composition

► Core (3) Mathematics

► Core (4) Creativity and Creative Development

► Core (5) Arts and Humanities

► Core (6) Social and Behavioral Sciences

► Core (7 & 8) Biological & Physical Sciences

► Core (9) Advanced Writing Seminar

► Core (10) Metropolitan Perspectives

► Core (11) The United States as a Nation

► Core (12) Global Perspectives

► Core (13) Diversity and Difference

► Core (14) Ethical Issues and Perspectives

Core Curriculum Requirements

A list of classes that satisfy the Core Requirements can be found [here](#)

- Core classes make up about 43 of the 120 required credits
- As a Psychology Major/Minor, Core 6 and Core 9 will be satisfied by Psychology Courses
 - Core 6 = PSYC101
 - Core 9 = PSYC313 or PSYC314

Psychology Major Requirements 2021-22 AY New Curriculum

In the Psychology Major section you can see all requirements for your major.

Requirements for the PSYC major include:

- A total of 44 PSYC credits
- Either Option 1 or Option 2 of the Statistics and Research option
- The four foundation courses
 - PSYC 203 Human Development
 - PSYC225 Introduction to Social Psychology
 - PSYC261 Introduction to Psychopathology
 - PSYC285 Biological Psychology
- A sociocultural awareness course, choice of:
 - PSYC447 Psychology of Gender
 - PSYC441 Psychology of the Black Experience
 - PSYC432 Cross Cultural Psychology
- Electives
 - A total of 18 credits of Psychology electives
 - 15 credits must be upper-level (300 or 400-level classes)
 - 3 credits can come from either upper or lower-level credits

▼ Psychology Major [PSYC-BS]

Not Satisfied: Academic Requirements for the Psychology major. (G179)

Note: Transferred lower (100-200) level Psychology courses do not fulfill any upper (300-400) level requirements of the Psychology major.

Required Courses

Not Satisfied: Completion of the following required courses.

Note: This student has been permitted by the department chair to substitute PSYC 225, PSYC 261, and/or PSYC 285 with the equivalent upper-level course.

► PSYC 101

► Statistics and Research Option 1: PSYC 212 and PSYC 314

► Statistics and Research Option 2: PSYC 213 and PSYC 313

► Foundation Courses: PSYC 203

► Foundation Courses: PSYC 225

► Foundation Courses: PSYC 261

► Foundation Courses: PSYC 285

► Sociocultural Awareness

Electives

Not Satisfied: Completion of minimum 18 units of any other psychology (PSYC) courses (excluding PSYC 325, PSYC 361, PSYC 383 and PSYC 465). At least 15 of the 18 units must be upper (300-400) level. (R199)

Note: No more than of 6 of the 18 units can be experiential classes (PSYC 381, PSYC 391, PSYC 433, PSYC 435, PSYC 454, PSYC 491, PSYC 494, and PSYC 499).

► Upper-Level Electives

► Upper- or Lower-Level Elective

SEARCHING AND REGISTERING FOR CLASSES

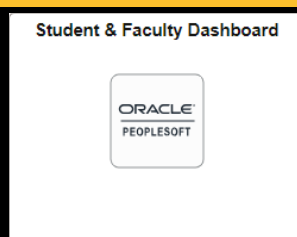
To register for class search, go to MyTU (<https://mytu.towson.edu/mytu/home>)

From MyTU, click on "Towson Online Services/PeopleSoft"
Then click on "Student and Faculty Dashboard"

1



2



Class Search

Select all the required (*) search criteria.

Term: * Spring 2024 Acad Career: * Undergraduate Subject Catalog # Keyword Instruction Mode

Attribute Attribute Type + Campus Fewer Filters 2

Days Start Time End Time Session Units Instructor Last Name

Academic Department Instructor First Name

Search Reset Filters

Show Open Classes Only

4 Search for a course!

Ensure you are selecting the proper term and undergraduate courses

To search by a specific department

- Enter the Department of the course into the **Subject** line
- Use the arrow to select the proper subject (e.g., MATH, PSYC, FMST)

To search for a specific class

- Enter the Department into the Subject line
- Enter the course number into the **Catalog #** line

To search for a specific Core Requirement

- Click on **Attribute**, and choose **University Core Requirements**
- Click into **Attribute Type** as select the specific Core Requirement (e.g., Core 3 Mathematics)
 - Only classes satisfying the specific core will be shown

5 Add classes to your shopping cart

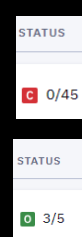
Once you have the desired course, select the three dots on the right side of the "STATUS" portion of the course listing.

ENROLL: Immediately adds the course you selected to your schedule. You can only use this function once you are within your enrollment period.

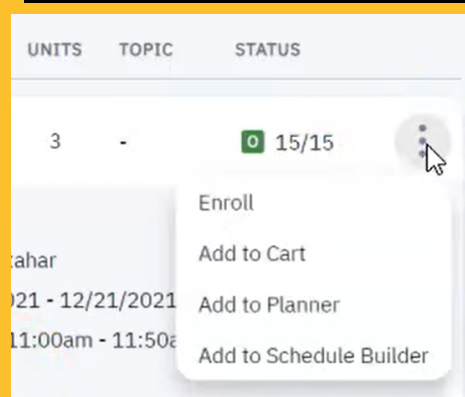
ADD TO CART: Adds the class to your personal shopping cart where you can add classes prior to your enrollment period to plan your upcoming semester's schedule.

Recommendation: plan your semester

ADD TO PLANNER: allows you to plan to take courses you are interested in, does not require a specific section of a course.



You can add both Open and Closed classes to your shopping cart, but you can only enroll in Open classes



6 Enrolling in your classes!

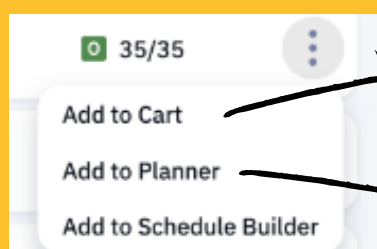
There are two options for enrolling in your classes.

1. Adding classes to your Shopping Cart

a. This allows you to place specific course sections into your Shopping Cart to enroll in for the upcoming semester

2. Adding classes to your Planner

a. This allows you to create a plan of the courses you want to take, but will not include specific course sections



Adds class to **Shopping Cart**
Will include specific course information, like section & semester

Adds class to **Planner**
Will only include course number and department

