To calculate your PSYCHOLOGY GPA,

1) Download the spreadsheet to your hard drive.
2) Using the tabs at the bottom, select either the New or Old curriculum sheet.
3) Enter the number of credits for each psychology course you have taken thus far in the correct space in the "Number of Credits Per Course" column.
   a. For required courses the number of credits are included in parentheses; (e.g., PSYC 101 is worth 3 credits whereas PSYC 212 is worth 4 credits).
   b. You will need to check your transcript or academic requirements for the number of credits for your elective courses if you are unsure.
4) Use the "Letter Grade Equivalents" table to convert your letter grade to points.
   a. Enter the appropriate number of points (e.g., 4.0 for an A; 3.33 for a B+) for each course you have taken thus far in the correct space in the "Grade (Points per Unit)" column.
   b. Your weighted grade for each course will show up in the "Grade weighted by Credits" column.
5) The spreadsheet will use the information you entered to calculate your Psychology GPA which can be found at the bottom of the page.

NOTE: *The only part of the Spreadsheet that can be edited is the shaded squares – you can enter or delete information from those squares but you will not be able to modify any of the other spaces.*